

*If you are using a printed copy of this procedure, and not the on-screen version, then you **MUST** make sure the dates at the bottom of the printed copy and the on-screen version match.*

The on-screen version of the Collider-Accelerator Department Procedure is the Official Version.

Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.

C-A OPERATIONS PROCEDURES MANUAL

8.8 Motor Vehicle Use of Thomson Road During RHIC Operation

Text Pages 2 through 3

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved: _____
Collider-Accelerator Department Chairman _____
Date

A. Etkin

8.8 Motor Vehicle Use of Thomson Road During RHIC Operation

1. Purpose and Scope

- 1.1 Specifies the procedure to be employed by Collider–Accelerator (C-A) Department personnel to control motor vehicle use of the section of Thomson road adjacent to the X and Y lines during RHIC operation. This portion of the road is a posted Controlled Area during the RHIC operating period, and unescorted access requires training in GERT or higher. This procedure is applicable when the closure of Thomson road significantly compromises C–A Department operations.

2. Responsibilities

- 2.1 The C–A Department Operations Coordinator shall coordinate motor vehicle use of Thomson road by Accelerator Division personnel, and designate a person to supervise the operation.
- 2.2 The C–A Department, C-A Support Watch Shift Supervisor shall coordinate motor vehicle use of Thomson road by Experimental division personnel, and designate a person to supervise the operation.
- 2.3 The C–A Department Beam Components and Instrumentation Group Leader shall coordinate motor vehicle use of Thomson road by Group personnel, and designate a person to supervise the operation.
- 2.4 The C–A Department Maintenance Coordinator shall coordinate motor vehicle use of Thomson road for maintenance operations, and designate a person to supervise the operation.
- 2.5 The C–A Department ESHQ Division Head, ESH Coordinator, Work Control Manager, or Environmental Coordinator, shall coordinate motor vehicle use of Thomson road as requested by any C-A personnel, and designate a person to supervise the operation.
- 2.6 The person designated to supervise the operation shall keep the C–A Department Operations Coordinator informed of the status of the gates controlling Thomson road, and insure that only properly trained personnel shall enter the area during the operation.

3. Prerequisites

None

4. **Precautions**

None

5. **Procedure**

- 5.1 C–A Department personnel requiring motor vehicle use (for C-A or non-C-A personnel) of Thomson road shall contact the following to make arrangements:
 - 5.1.1 Accelerator Division Personnel - the Operations Coordinator.
 - 5.1.2 Experimental Division Personnel – C-A Support Watch Shift Supervisor.
 - 5.1.3 Beam Components and Instrumentation Group Personnel - Beam Components and Instrumentation Group Leader.
 - 5.1.4 Maintenance Operations - Maintenance Coordinator
 - 5.1.5 Controls Division Personnel, or as a backup to the above - ESHQ Division Head, ESH Coordinator, Work Control Manager, or Environmental Coordinator.
- 5.2 The contact shall issue the key to the chosen Gate Supervisor.
- 5.3 The Gate Supervisor shall inform the Operations Coordinator when the gate is to be opened.
- 5.4 The Gate Supervisor shall ensure that all personnel using the road are trained to access a Controlled Area (requires current GERT), or have an approved Briefing Outline and Training Waiver for Persons Under Escort, [OPM 2.16.a](#).
- 5.5 Upon completion of the operation, the Gate Supervisor shall re-secure the gates, and inform the Operations Coordinator that the road is secured.
- 5.6 The Gate Supervisor shall return the key to the source used. If a Briefing Outline and Training Waiver for Persons Under Escort was used, forward the completed form to the ESHQ Division Training Office in Building 911A.

6. **Documentation**

None

7. **References**

None

8. **Attachments**

None